

(分公司印章)/(Seal of Branch)

(經理人印章)/(Seal of Manager)

外國公司分公司

Branch of Foreign Company

公司統一編號
Unified Business No. of Company※ 分公司統一編號
Unified Business No. of Branch分公司連絡電話
Branch Tel.預定開業日期
Scheduled Inaugurations分公司名稱
Name of Branch
(變更時請填原名稱)
(Enter original name when changed)
(外 文) Foreign Language

設立登記表 Registration Form

變更登記表 Change Registration Form

變更 時請 打✓ Check when changed ✓		變更 時請 打✓ Check when changed ✓	
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商
Nationality

印章請用油性印泥蓋章, 並勿超出框格。/ Please use oil-based ink when affixing seal and keep seal within the borders of the box.

	分公司名稱 Name of Branch	中文 Chinese				
		外文 Foreign language				
	(郵遞區號)/(zip code) 分公司所在地 Branch Add.	()				
分公司經理人/ Branch manager						
	姓 名 Name	中文 Chinese			國 籍 Nationality	中文 Chinese
		外文 Foreign Language				外文 Foreign language
	(郵遞區號)/(zip code) 住 所 / Address	()				
身 分 證 件 字 號 / Identification Certificate No.						
	身 分 證 I. D. card	外僑居留證 Alien Residence Certificate	華僑身分證明 I. D certificate (overseas Chinese)	其 他 Others		
※公務記載蓋章欄/ For official use only						

※ 登記日期文號
Date & Ref. No. of
Registration※ 檔號
File No.

(一)申請表一式二份, 於核辦後一份存核辦單位, 一份送還申請公司收執。

Application shall be made in duplicate. After processing, one copy will be retained by the processing unit and the other shall be issued to the applicant.

(二)為配合電腦作業, 請打字或電腦列印填寫清楚, 數字部份請採用阿拉伯數字, 並請勿折疊、挖補、浮貼或塗改。

Please use type or use computer printout to complete this form. Use Arabic numeral. Do not fold, erase, label or alter this form.

(三)※各欄如分公司統一編號、登記日期文號、檔號等, 申請人請勿填寫; 但變更登記時分公司統一編號仍須填寫。

Leave the boxes for Unified Business No. of Branch, Registration Date, and file number blank; However, when applying for registration of changes, the Unified Business No. of Branch shall still be entered.

(四)為配合郵政作業, 請於所在地加填郵遞區號。

In order to facilitate postal processing, please enter the zip code in the address boxes

(五)變更登記時, 預定開業日期勿填寫。

Do not enter the Scheduled inauguration date when registering for changes.