

# 查閱/抄錄/影印申請書

## Application for Inspection/ Transcription/ Photocopy (Modified edition provision)

領取方式(請勾選) Receiving Manner (Please indicate the number)	<input type="checkbox"/> 電子送達 (請於五日下載電子公文) Electronic Service. (If the recipient fails to download such electronic documents within five days, it will be delivered by mail.)	<input type="checkbox"/> 郵寄 Mail	<input type="checkbox"/> 自取(請於 7 日內自取, 逾期未自取者改採郵寄, 並繳付郵資) Pick-up in Person (Will be posted and have to pay for the postage if not picked up within one week)
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公司名稱 Company Name: \_\_\_\_\_ 公司 Company

公司統一編號 Unified Business No. : \_\_\_\_\_

申請事項 (請勾選並填寫 所需文件份數) Purpose of Application (Please indicate the purpose and fill in the number of copies)	<input type="checkbox"/> 一、查閱 Inspection	
	<input type="checkbox"/> 二、影印 Photocopy	
	<input type="checkbox"/> 最新登記表 ____份 (The newest registration form / Copies)	<input type="checkbox"/> 董事會議事錄及簽到簿 ____份 (The minutes of the board of directors meeting and the directors attendance list / Copies)
	<input type="checkbox"/> 最新公司章程 ____份 (The newest articles of incorporation / Copies)	<input type="checkbox"/> 董事同意書 ____份 (The directors agreement / Copies)
	<input type="checkbox"/> 最新外國公司登記表 ____份 (The newest foreign company registration form / Copies)	<input type="checkbox"/> 會計師查核報告書及附件 ____份 (The capital audit report and its attachment / Copies)
	<input type="checkbox"/> 最新外國公司分公司登記表 ____份 (The newest branch office of foreign company registration form / Copies)	<input type="checkbox"/> 資本形成表 ____份 (The capital formation form / Copies)
	<input type="checkbox"/> 股東會議事錄 ____份 (The minutes of the shareholders meeting / Copies)	<input type="checkbox"/> 核准函抄件 ____份 (The approval letter / Copies)
	<input type="checkbox"/> 發起人會議事錄 ____份 (The minutes of the promoters meeting / Copies)	<input type="checkbox"/> 公示資料 ____份 (The company information requested open to the public on the internet / Copies)
<input type="checkbox"/> 股東同意書 ____份 (The shareholder(s) agreement / Copies)	<input type="checkbox"/> 其他: _____份 (Others / Copies)	
<input type="checkbox"/> 三、抄錄 Transcription		

繳納規費 Fee to be paid : NT \$ \_\_\_\_\_ 元

附件 Attachment  
 利害關係證明文件及身分證影本 (以利害關係人身份申請者應檢附)  
 The photocopy of evidentiary document(s) and national identification card of stakeholder

申請人 Applicant (請就 1 至 3 擇一 填寫 Choose one from the three identities)	1. _____ (股份)有限公司 Companies Limited by Shares 公司負責人 Name of Representative _____ (抄錄/影印本公司資料者適用)		(簽名或印章) (Signature or Seal)  <div style="border: 1px dashed black; width: 150px; height: 100px; margin: 10px auto;"></div>  <div style="border: 1px dashed black; width: 80px; height: 50px; margin: 10px auto;"></div>
	2. 利害關係人 Stakeholder _____ (抄錄/影印他公司資料者適用) 公司統一編號 Unified Business no. _____ (利害關係人為公司者請填載統一編號)		
	3. 任何人 Anyone _____ (抄錄/影印公示資料者適用)		
	送達地址 Address (郵寄/自取逾期未領者改採郵寄) (Mail/Will be posted if not picked up within one week)		
委託他人代理申 請 Agent	(應檢具委託書 power of attorney/letter of authorization shall be attached) 姓名 Name _____ 地址 Address (指定送達代收人時填寫 If the documents are posted to the agent, please fill in the address)		
聯絡人 Contact	姓名 Name	電話 Tel.	市話 Local Tel.
			手機 Mobile
	E-mail	傳真 Fax	
聯絡人 2 Contact 2	姓名 Name	電話 Tel.	市話 Local Tel.
			手機 Mobile
	E-mail	傳真 Fax	
申請日期 Application date	年 YYYY	月 MM	日 DD